

# How to Form an LLC in Oregon Yourself (2026 Costs and Steps)

A free step-by-step guide from BusinessOwner.com. State information verified from official sources on September 15, 2026.

## Quick answer

The cost to file is \$100 through the Oregon Secretary of State, Corporation Division [file online](#). As of September 15, 2026, online filings were estimated to take 1-3 business days.

## Step 1: Check that your LLC name is available

Search the agency's business name records before filing to ensure your desired name is available.

## Step 2: Choose a registered agent

You may appoint an individual owner as the registered agent, but the entity cannot name itself. The agent must have a physical street address in Oregon that serves as the registered office. This address must be where they keep a business office and can accept legal service during normal business hours. No PO box or mail-forwarding address is allowed.

## Step 3: File your Articles of Organization - Limited Liability Company

Submit the [Articles of Organization - Limited Liability Company](#) to the Oregon Secretary of State, Corporation Division. The filing fee is \$100 for both online and mail filings.

## Step 4: Create an operating agreement

Create an operating agreement that covers ownership percentages, member roles and responsibilities, voting procedures, and what happens if a member leaves.

## Step 5: Get your EIN from the IRS

Get your Employer Identification Number from the IRS. This service is free. You can apply at <https://www.irs.gov/ein>.

## Step 6: Keep your LLC in good standing

File an Annual Report / Renewal every year by the LLC's anniversary (the day each year exactly one or more years after the articles were filed). The fee is \$100. Renewal notices are mailed

about 45 days before the due date. You can file and pay online or by mail.

## Frequently asked questions

### How much does it cost to form an LLC in Oregon?

The total state cost to file online is \$100, which covers the filing fee.

### When is the annual report due?

The Annual Report / Renewal is due annually by the LLC's anniversary date.

### Can I be my own registered agent in Oregon?

Yes, an individual owner can be the LLC's registered agent provided they have a physical street address in Oregon where they keep a business office and can accept legal service during normal business hours.

### How long does it take to process filings?

As of September 15, 2026, online filings (new and renewal) for the Business Registry were estimated to take 1-3 business days, and mail and fax Business Registry filings were being processed for filings received 9/2/2026. These figures change daily.

**Want us to file it for you?** \$249 plus state fees.

**Want the whole business set up?** Book a call with BusinessOwner.com.

## Sources

Official sources, last verified September 15, 2026:

- [Oregon Business Registry](https://secure.sos.state.or.us/cbrmanager/index.action)  
<https://secure.sos.state.or.us/cbrmanager/index.action>
- [sos.oregon.gov: br-fee-schedule.pdf](https://sos.oregon.gov/business/Documents/business-registry-forms/br-fee-schedule.pdf)  
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- [sos.oregon.gov: llc-articles.pdf](https://sos.oregon.gov/business/documents/business-registry-forms/llc-articles.pdf)  
<https://sos.oregon.gov/business/documents/business-registry-forms/llc-articles.pdf>
- [Oregon Secretary of State : Oregon Limited Liability Companies \(LLC\) : Register a Business : State of Oregon](https://sos.oregon.gov/business/register/Pages/domestic-limited-liability-companies-forms.aspx)  
<https://sos.oregon.gov/business/register/Pages/domestic-limited-liability-companies-forms.aspx>
- [Oregon Secretary of State : Frequently Requested Services : State of Oregon](https://sos.oregon.gov/business/Pages/corporation-division-help.aspx)  
<https://sos.oregon.gov/business/Pages/corporation-division-help.aspx>
- [Oregon Secretary of State : Renewal Help : Register a Business : State of Oregon](https://sos.oregon.gov/business/register/Pages/renewal-help.aspx)  
<https://sos.oregon.gov/business/register/Pages/renewal-help.aspx>
- [Oregon Secretary of State : Registered Agents and Service of Process : State of Oregon](https://sos.oregon.gov/business/Pages/registered-agents-service-of-process.aspx)  
<https://sos.oregon.gov/business/Pages/registered-agents-service-of-process.aspx>

- [Oregon Revised Statutes](https://www.oregonlegislature.gov/bills_laws/ors/ors063.html)  
[https://www.oregonlegislature.gov/bills\\_laws/ors/ors063.html](https://www.oregonlegislature.gov/bills_laws/ors/ors063.html)
- [IRS: Get an employer identification number](https://www.irs.gov/ein)  
<https://www.irs.gov/ein>

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